

Minutes of Meeting

Riverview Park Community Association

Wednesday, Oct. 14, 2009
Dempsey Community Centre (7-9 p.m.)

Present: Orrin Clayton, Chris Mark, Kris Nanda, Janina Nickus, Sue Vye, Sami Rehman, Bruce Aho, Cheryl Khoury and Karin Keyes Endemann (Total 9)

Absent: Brant Scott (Total 1)

Guests: Pam Clayton, François Allard

Executive Meeting

1. Karin called the meeting to order at about 7:05 p.m.
2. Approved agenda; moved by Orrin, seconded by Sue.
3. Approved previous minutes Sept. /09 meeting with some minor revisions/additions suggested by Kris; moved by Cheryl, seconded by Sami.
4. President's Update – no report given as Brant was not at the meeting. Karin advised that Brant will not be standing as RPCA president at the AGM.
5. **Priority Setting** for 2009-2010 board of directors. Last years priorities and successes were as follows:
 - *Recruit new members to the board:* committees and for general membership / **Successes** – more than tripled our general membership from last year (went from about 30 to over 90 members); also had Algonquin College students develop and implement a membership enhancement strategy & survey
 - *Augment Communications:* **Successes-** we now have 2 communication tools; our new website & an independent community newspaper
 - *Monitor planning, development & traffic issues:* **Successes** – Browning Avenue Corridor taken off rapid transit route, provide comments/proposals on various planning, site plans (ex: Trainyards, 340 Industrial Ave, OC Transpo garage on Industrial)
 - *Provide recreation & environmental activities:* **Successes** – spring & fall park clean ups (at our 6 local parks), Fall Social, Corn Roast, Balena Skating Party & upcoming daffodil planting at Cancer Survivor Park

New Priorities re 2009-2010;

- 1) *Communications:* increase links with local schools; more use of our website; update Wikipedia with our info; identify a depository for our historical information/documents
- 2) *Parks & Recreation:* bring the community together to have fun, such as through a community wide garage sale or carnival.
- 3) *Planning & Development:* continue our ongoing monitoring and input on development in our area
- 4) *New Community Centre:* explore the opportunity to develop a community centre in our neighbourhood – or perhaps to upgrade the facility at Balena
- 5) *Safety:* provide support to and expand our Neighbourhood Watch program; work together to make our neighbourhood more pedestrian and cycling friendly (sidewalks); resolve any traffic issues
- 6) *Membership:* identify new ways to augment our numbers (ie special discounts for members at local businesses)

Orrin moved that discussion on priorities be closed; seconded by Chris. Motion passed.

6. Discuss **AGM** format & director's duties – when to have guest speaker, Chris Stoney at AGM- during 1st half or later? (have him speak for about 20 minutes & have 10 minutes for Qs & As.) Possible order of events for AGM (business part) - Presidents report, committee reports, treasurer's & auditor's report (to be deferred due to state of financial records due to lack of treasurer some of the year), priorities, then election of board & auditor. Suggested limiting reports to about 3 minutes each.

Discussed who would run the election- usually done by past president (both Roger Piché & Paul Bourque are no longer in our area.) Discussed that either Susan or Brant could do this. We will need a list of nominees, standing board members listed on flip chart papers. Standing- Karin, Chris, Kris, Sue, Bruce, Janina. Not standing again- Brant, Orrin, Cheryl & Sami. Karin asked if those members leaving could try to recruit/find a board member to replace them. Orrin made a motion to present Volunteer Extraordinaire awards to Brian Oliver & Bruce Aho at the AGM for all their hard work re the rinks; seconded by Sue. Motion passed.

Action Item: Orrin will prepare the awards.

7. Committee reports

(i) Parks, Recreation and Environment – update re Fall Social – total income collected to date \$3,334.50 with total expenses of \$1,906.23 expenses for net profit of \$1,428.27. Note: \$300.00 still to be paid by Peter Hume's office. **Action Item:** Janina to send email to his office re the amount owing. Park clean up scheduled for Oct. 18 at 10 a.m. (Sunday) & daffodil planting of 1,000 donated bulbs at Cancer Survivor Park for Oct. 25/09 (Sunday) at 1 p.m. Replacement trees will be planted in Balena & Dale parks by city staff very soon. The City has sent out Rink Grant applications so we assume funding for the city rinks will be in place for this upcoming season.

(ii) Planning & Development (P & D)

- Knox/Acton intersection- there City has now put up a stop sign there at the residents request
- some concern about a stop sign also needed for Drake intersection
- there has still not been an open house held re bus garage development on Industrial (building there appears to be on hold)
- next AVPG (Alta Vista Planning Group- hosted by Peter Hume with community associations in his ward) scheduled for Oct. 26/09
- Nov, 10/09 next deadline for Riverview Park Report Review; Kris will write an update re P & D issues for it. Chris will also write up a short report on the Fall Social for the paper.

(iii) Communications Committee – Karin is doing a good job keeping the website updated. Orrin reiterated that we need policy/guidelines on what can and can't be included on our site.

(iv) Financial business – Bruce Aho is having trouble putting together/reconciling financial statements as it appears that all the years bank statements, receipts, etc. may not be available. We have asked the bank for copies of all statements for the past year; may cost \$5 per transaction? / \$5 per statement?

Note: Send any statements from BOM or any other financial information/receipts, etc. to Bruce Aho to help him reconcile our financial records.

8. New Business: RPCA camera that Orrin has used to take pictures re community events, etc. (he is resigning from the board). Orrin to hold onto it until new board/communication committee established to determine what to do with the camera, who will use it.
- board of directors' liability insurance needs renewing as it expires today. Cost \$510 for a year. Karin extended the insurance for 2 days so board could decide what to do. Chris made a motion that the board continue the director's insurance; seconded Cheryl. We'll enquire if not running a community paper has any affect on director's liability. Karin thinks not as insurance is for liability re actions/decisions/views taken by the board.
 - what information/details needs to be in the meeting minutes. Karin advised that only motions, discussions and action items need to be included in the minutes. Information re committee reports could/should be sent to the secretary to be included as attachments to the minutes.

9. Adjournment – Meeting adjourned at 8:55 p.m.

Next meeting, AGM - Wednesday, October 21, 2009 (7 p.m. at Riverview Park Alternative School)

Next regular board meeting - Wednesday, November 11, 2009 (7 p.m. at Dempsey)

Minutes prepared by Janina Nickus Oct. 19, 2009