

# Minutes of Meeting

## Riverview Park Community Association

Wednesday, May 13, 2009  
Dempsey Community Centre (7-9 p.m.)

**Present:** Orrin Clayton, Cheryl Khoury, Chris Mark, Kris Nanda, Janina Nickus, Brant Scott, Sue Vye, Sami Rehman and Karin Keyes Endemann (Total 9)

**Absent:** no one (Total 0)

Note: Adnan Abidi has resigned from the board

**Guest:** François Allard

### Executive Meeting

1. Brant Scott called the meeting to order at 7:10 p.m.
2. Approved agenda; moved by Chris, seconded by Orrin.
3. Approved previous minutes re Apr. 8/09 meeting; moved by Sue, seconded by Karin.

### 4. Committee reports

(i) Communications Committee – Karin needs pictures & bios from some of the board members. We need more content re local businesses; Sue had spoken to 2 & Karin asked that we discuss site with local business when we are out & about in our community. We should get listings of the business at Trainyards, Elmvalle Mall, Alta Vista Plaza, Industrial malls, etc. She needs a President's inaugural message for the website- **Action Brant**. Re flyers to advertise the site; number for house & business in our area is approx 2,200 (cost approx \$1,300), if we were to include apartments number would be 5,127 (cost approx \$2,000)

- Karin made a motion that we print 5,000 + coloured flyers & extras to drop off at library, community centre, etc. (at a maximum cost re delivery & printing maximum of \$2,700-\$2,800) to have sent via bulk mailing to **all the houses, businesses & apartments in Riverview Park area**; seconded by Cheryl; motion passed.

- Karin made another motion that our website's URL address will be [www.riverviewpark.ca](http://www.riverviewpark.ca) if not taken, Orrin 2nded; motion passed. We'll note in the flyer that those not on the Internet can reach us via our P.O. box number mailing address. Karin made a motion that we change our Email address from [Riverviews@rpca.ca](mailto:Riverviews@rpca.ca) to [info@riverviewpark.ca](mailto:info@riverviewpark.ca), if available, 2nded by Cheryl; motion passed. For the Logo contest, what do we use for a prize- meal tickets to Boofs or another restaurant in the area, gift certificates, cash/money?

(ii) Planning & Development (P & D) – Kris advised that he has written an article for the Riverview Park Review updating P & D issues

1. Browning Avenue Corridor – 2<sup>nd</sup> meeting of community associations will be held May 14 to discuss other alternative routes. ABC (Against Browning Avenue Corridor) group will be formed in the next week or so to meet on a monthly basis at the Rideau Perley Hospital
2. Trainyards – application re phase II of the development was approved
3. 340 Industrial (Claridge high-rise) & 100 Roger Guindon Dr. sites – applications on hold
4. OC Transpo bus garage on Industrial will be expanded from its original plans
5. CIBC Branch at Trainyards will hold an open house on June 13/09
6. Federal Government has various speakers – May 28/09 will be a talk on building “Neighbours’ Day: From Friendliness to Solidarity!”

(iii) Parks, Recreation and Environment – Park clean-up had good turnouts at most parks- 14 at Balena, 3 at Dale, and over 30 at Coronation Park. Chris spent \$100.88 on pizzas & drinks for Coronation clean-up by Blair Court residents. There is a city site visit upcoming for Balena Park to see where we could have more trees planted: Chris will contact/pass info re City contact to Sami for Dale Park. Committee has discussed fundraising for daffodil bulbs for the Cancer Survivor Park. Chris will sign contract, instead of Brant, re Fall Social event with Boofs Restaurant. Chris mentioned that board members need to contribute one item/service, etc. for the Fall Social silent auction.

(iv) Treasurer's Report - We currently have no treasurer due to Adnan's resignation. Since we no longer publish Riverviews, there is less work for a treasurer; no invoicing to advertisers, no printer to pay, no cheques/payments coming in from ads, etc. Suggested that the board share treasurer's duties. Brant & Orrin have signing authority. The following cheques were issued (only two blank cheques left):

- #099- cheque for \$450.00 to Warren (\$300 honorarium re Balena Rink) & Kim Fisher (\$150 re 3 Home Hardware gift certificates for snow blower helpers/neighbours at the rink)
- #100- cheque for \$657.50 to Brian Oliver re \$500 honorarium plus \$157.07 re snow removal for Balena Rink
- defer reimbursing Chris \$100.88 00 re clean-up expenses until new cheques ordered/received (Orrin advised he would get more cheques from Bank of Montreal)

The following money (cash/cheques) was received to be deposited into our account:

- \$925.00 cheque from the City of Ottawa re 3<sup>rd</sup> instalment re Balena Rink grant
- \$275.00 cheque from the City of Ottawa re 3<sup>rd</sup> instalment re Dale Rink grant
- \$145.00 cheque from the City of Ottawa - not sure what it's for- although cheque was sent to Carole Moulton so most likely payment for a political ad in Riverviews
- \$325.00 for 65 memberships

**TOTAL \$1,670.00.** Janina deposited these funds into our account May 15, 2009

Note: Orrin received a cheque passed on to him from Norm for \$170.00 from Alta Vista Manor Retirement Living for ad in Riverviews (Folio#75-056) that he will deposit into the RPCA account.

5. Algonquin students presented membership enhancement recommendations- survey findings that residents enjoy/want sports, swimming, skating, family events, BBQs & park clean-ups. They did mock up community flyer/insert: on front page family events (run by city, RPCA or others), inside- play groups, advisories, Neighbourhood Watch, memberships, rink/park reports, city developments, contests, hall rentals. Discussed how to recruit members- RPCA presence at community events promoting us, providing info, benefits of membership, selling memberships; promote us/membership via the website; continue liaison/partnership with Algonquin Students (need volunteer hours).

6. New Business: none

7. Adjournment – Meeting adjourned at 8:55 p.m.

**Next board meeting - Wednesday, June 10, 2009 (7 p.m. at Dempsey)**

*Minutes prepared by Janina Nickus*  
June 2009