

Riverview Park Community Association (RPCA)
Annual General Meeting - Minutes
Wednesday, October 24, 2007 (7 – 9 p.m.)

AGM Agenda Items

- opening remarks – Paul Bourque, President RPCA
- approval of agenda
- approval of previous AGM minutes (Oct. 18, 2006)
- president's report
- priorities – tabling/discussion
- treasurer's report/ proposed 2007-08 budget/auditor's report
- proposed bylaw amendment
- election of board of directors & auditor
- new business
- 8:00 p.m. – Introduction of Tom Carmody, City of Ottawa Traffic Assessment Specialist presentation "**Slow Down! Speeding Costs You.**"
- 9:00 p.m. – Closing remarks

1. Paul Bourque called the meeting to order at 7:11 p.m. and made his opening remarks (Note: there were approximately 40-45 people in attendance.)
2. Motion to **approve agenda** moved by Roger Piché, seconded by Susan Scott, passed by the attendees.
3. Approved **minutes** of previous AGM dated Oct. 18, 2006. Motion by Susan Scott, seconded by Chris Mark, motion passed by attendees.
4. **President's report**- Paul mentioned/discussed some of the issues/activities that the RPCA board members have been involved in.

Parks, Recreation and Environment committee held the 3rd annual Fall Social fundraiser on September 23 at Boofs Restaurant. They also ran two successful rink programs, held a skating party at Balena Park in early February and coordinated the spring and fall park clean up events. The RPCA supported Alta Vista Councillor Peter Hume's corn roast on September 9.

Planning and development reviewed site development plans, zoning applications and traffic issues, including the Cancer Survivor Park, retail blocks of the Ottawa Train Yards, the Oak Park retirement residence to name a few. The RPCA continued to push the City of Ottawa to undertake as soon as possible the Environmental Assessment of the proposed Browning Avenue bus rapid transit corridor. Representatives participated in the Hospital Lands Secondary Planning Study that will set the stage for the future development of the hospital lands and the National Defense Medical Centre property. RPCA representatives attended regular meetings of the Alta Vista Planning Group, chaired by Councillor Peter Hume. Updates on all issues were published in the Riverviews.

Communications: Five editions of the Riverviews community newspaper were published this year. The committee also assisted in the production of flyers used to promote the skating party and AGM.

Ottawa Hospital Community Advisory Committee: Helen McGurkin's participation provided monthly updates on hospital activities, published in the Riverviews.

5. **RPCA Priorities** determined at September 2007 meeting:

- recruiting new members to the RPCA Board of Directors, committees and general membership
- maintaining the viability of the *Riverviews* community newspaper and developing an enhanced communications strategy
- monitoring planning, development and traffic issues
- providing recreation and environmental activities

Motion to approve made by Sue Vye, seconded by Frank Hare, passed.

6. **Treasurer's report/ proposed 2007-08 budget /auditor's report-** Paul presented the RPCA financial statements for year end of August 31, 2007 and operational budget for upcoming 2007-08 year, on behalf of the treasurer, Norm Abraham, who was not at the meeting. 2006-07 budget reflected total revenues of \$20,932.88, total expenses of \$22,378.18 for a net loss of loss of \$1,445.30. Proposed budget for 2007-08 shows estimated total revenues of \$26,360.00, total expenses of \$26,950.00 for a net loss of \$590.00. Motion to approve budget made by Roger Piché, seconded by Jola Choynowski, motion passed.

Alex Meldrum presented his audit report of the RPCA books & records- stated that the records fairly presented the financial position of the RPCA consistent with generally accepted accounting principals. He did note a few items as follows:

- RPCA equity fell by \$1,445.30
- interest income fell from \$211.72 to \$12.63 (mentioned putting money into a higher interest bearing account such as with ING bank (rate of 3.5%)
- Riverviews went from a profit (\$662.31 in 2006) to a loss (\$2,820.12 in 2007) - drop of \$3,482.43
- rink profits fell \$1,320.40

7. **Proposed bylaw amendment of the RPCA By-laws for discussion**

In accordance to the RPCA Constitution, article 6, section 1: Amendments to the By-laws must be advertised at least 60 days prior to the AGM. We therefore give notice of the following amendment:

Article 5 - MEETINGS OF THE BOARD OF DIRECTORS

Section 5:03 - Voting

Questions arising at any meeting of the Board of Directors will be decided by the majority of votes with the exception of votes respecting suspension from office. The Chairperson will not vote on any question or motions unless the meeting is equally divided.

Proposed New Section 5:04 – Voting by email

Motions arising at Board of Directors meetings that are deferred due to lack of a quorum may be decided by email by a majority of votes. A full discussion is required by email and an email quorum must be achieved, prior to voting. The President or designate will report on the email decision to the Board of Directors. The email discussions and decisions are to be reflected in the minutes. Motion passed/carried.

8. **Election of 2007-08 Board of Directors**

President- vacant (no nominations)

Immediate Past President – Paul Bourque (moved out of the area)

1st Vice President – Roger Piché (acclaimed)

2nd Vice President – vacant (no nominations)

Secretary – Janina Nickus (acclaimed)

Treasurer – Norm Abraham (acclaimed)

Directors - Carole Moulton, Chris Mark, Sue Vye, Kris Nanda, Ahmed Nor, Cheryl Khoury & Dale Wagner

Auditor – none appointed (Chris Mark made a motion that the auditor position be filled at an upcoming RPCA board meeting, seconded by Roger Piché)

New Business- awards for “Volunteer Extraordinaire” were presented to Susan Scott & Paul Bourque. Peter Hume, on behalf of the City, presented gifts to Paul Bourque for his 4 years serving as president of the RPCA. Roger presented a gift to Paul on behalf of RPCA.

7:55 p.m.- Introduction of Tom Carmody, City of Ottawa Traffic Assessment Specialist “**Slow Down! Speeding Costs You.**” Most traffic issues/complaints arise from outside the old city core: mostly in the suburbs and most offenders are local residents themselves. The City has started a “Slow Down! Speeding Costs You” campaign- program is now running in Barhaven. News of the campaign is spread via community flyers, newspapers, etc. City puts up signs in the community, as well as speed boards at various locations in the area (on the property for 1 day from about 7-7, during non-winter months, on a volunteer basis). Sign-up sheets for volunteers for this campaign were available/circulated at the meeting.

Paul made his closing remarks- thanked everyone for coming.

Motion to **adjourn** the meeting was made by Carole Moulton at 8:50 p.m, seconded by Roger Piché, passed.

*Minutes prepared by Janina Nickus (Nov. 12, 2007)
Secretary, RPCA*