

# **Riverview Park Community Association December 11, 2013 Meeting Minutes**

**Present:** Karin Keyes Endemann, Paul Puritt, Alan Landsberg, Heather Dunlop, Anne Stairs, Jane Rutherford, Carole Moulton (Kristy Donnelly, Blair Court invited attendee)

**Absent:** Nadine Chamourel, Kris Nanda, Marilyn Minnes, Dianne Hoddinott

**Next meeting:** January 8, 2014 6:45 p.m., Maplewood Retirement Community

## **Actions from November meeting:**

- **Karin** to write a letter of support from the RPCA for the Station Boulevard Tree Planting Initiative (Kristy Donnelly to provide the draft support letter)
- **Alan** to contact OC Transpo regarding Industrial Avenue and Neighbourhood Way and the buses driving over the curb
- **Alan** to present a list for yearly pre-approved financial expenditures
- **Kris** to check with other associations with regard to AGM and election procedures
- **Heather** to contact Karin regarding previous brochures and other material for a membership blitz
- **Carole** to check that the politicians have been invited to the February 2<sup>nd</sup> Winter Carnival

## **1. Called to order at 6:55 p.m.**

## **2. Approval of November Board meeting minutes and review of action items**

**4. Kristy Donnelly from Blair Court** spoke regarding replacing 20 of the 27 Emerald Ash trees removed from Station Blvd., (2 on City of Ottawa property, the remainder on Ottawa Community Housing property). The OCH is not replacing any trees at this time, but continues to remove affected trees. Kristy provided a fact sheet with regard to the Blair Court Community beautification program on Station Blvd. and the commitment of the Blair Court Board of Directors and the Tenant Group to support an application to the OCH- Community Capital Fund for tree planting along Station Blvd. Kristy also made a request for support from the RPCA to be a partner in an application to OCH under the Community Capital Grants for tree planting along Station Blvd. At this time Blair Court does not have any other partners. Various fundraising strategies were discussed. Following a discussion, the RPCA has agreed to:

1. provide a letter of support
2. help find volunteers for the work day
3. offer a firm commitment of \$500.00 towards the trees, with consideration for additional financial support based on the level of other funds that Blair Court is able to raise

It was suggested that Kristy return to the March meeting of the RPCA to share the status of their fundraising at that point.

4. Moved by Alan and seconded by Heather that we provide a letter of commitment in support of providing \$500.00 toward the tree planting, with consideration for additional financial support based on the level of other funds that Blair Court is able to raise. Carole abstained.

## **5. Committee Reports**

### - Parks, Recreation & Environment Committee: Carole Moulton

a. The RP.CA Winter Carnival is scheduled for Sunday, February 2, 2014 from 2-4. Set up is at 1:00. The Parks, Recreation, and Environment Committee members have organized the event and are requesting that RPCA Board members help out if at all possible.

- b. The Parks & Rec. Committee have been asked by Councillor Hume's office to suggest locations for toboggan hills for young children at both Balena and Coronation Parks. The committee members have been offering input. Louis Comerton is the contact.
- c. Jane Rutherford has offered to be on the Parks, Recreation, and Environment Committee.

**Planning & Development Notes –December 11, 2013 RPCA Board Meeting: Kris Nanda**

Sent via e-mail:

a. *Official Plan/City of Ottawa matters* — RPCA submission reiterated objections to using \$ for AVTC and pressed for more money on fixing existing roads and building more sidewalks and bikepaths- Alan Landsberg attended November 15 meeting of Transportation Committee to make presentation on behalf of RPCA (Positive comments received from Old Ottawa East CA).

Pedestrian Plan calls for new sidewalk along South side of Industrial heading east from Neighbourhood Way. RPCA awaiting confirmation from Councillor Hume that sidewalk will extend to crossing into access road for Farm Boy/LCBO

b. *New Traffic signals on Industrial Avenue* Concerns about need for advance green for eastbound traffic turning left into Farm Boy from Industrial were shared with Councillor Hume and Trainyards CEO Marty Koshman in September. Follow-ups sent on Nov 12 and December 5 to the Councillor. No response received yet.

New traffic light at eastern entrance to Bus Garage is now operational

c. *Development Applications on Industrial Avenues* –

1) 575 Industrial –Reactivated: Proposal is to build one retail building of 1,532.85 m2 – City accepting comments. Proposals for 585 and 595 Industrial are on hold

2) 628 Industrial Approved – in appeal process. This would see seven retail establishments in four new buildings. Concern that proposal to include 315 parking spaces will lead to additional congestion. A new private approach is proposed along Industrial Avenue.

3) 580 Industrial -Proposal to rezone the property from General Industrial to MC - Mixed Use Centre. The proposed change is to permit retail uses on-site. Other than the change in use, no changes to the existing building envelope or site lay-out are being proposed

d. *Alta Vista Transportation Corridor (AVTC)/National Defence Medical Centre (NDMC).*

Councillor Hume indicated that info on Hospital Link design will now be available in 2014 – preliminary construction set to begin later in the year. AVTC Hospital Link listed in 2014 Budget as a “two lane road between Riverside Drive and the Ottawa Hospital.” Councillor David Chernushenko's statement in Riverview Park Review (RPR) that AVTC has been dropped from the Transportation Master Plan does not take into account fact that additional funding for Hospital Link was approved in 2014 Budget.

Canada Lands Corporation officials have said NDMC lands are unlikely to be transferred to it before 2016 (not 2014 as reported elsewhere in RPR).

f. *Neighbourhood way at Industrial.* Narrow exit from Neighbourhood Way and lack of new right-turn only lane onto Industrial has led to buses going over the sidewalk and traffic congestion. The concerns were shared with Councillor Hume – who explained that OC Transpo officials previously concluded that they had no problems or concerns with ability for buses to use intersection in a safe manner. OC Transpo is now investigating what changes need to be made to the intersection. Karin asked Councillor Hume for name of OC Transpo officials on this file so that the RPCA could provide input. No response from the Councillor to RPCA suggestion to add additional right turn lane on Neighbourhood. Has anyone followed up with Figure 8 to see if they would support this improvement (as it could make it easier for some of their customers)?

g. *Alta Vista Shopping Mall* – no word back from property management on new tenants

- Communications: Dianne Hoddinott

Sent via e-mail: There were 4 new postings on the website. The Communications Committee had a meeting and Heather Dunlop agreed to assume the role of Membership Chair. Heather will obtain the brochures from Karin for a membership drive, perhaps to take place in May.

- Treasurer's Report:

Alan Landsberg noted that the books had balanced to September, but after the Fall Social/Silent Auction postings, the Bank official record is indicating about \$400 more than our own records, suggesting that we have posting error, most likely related to deposits and fiscal year-end carry-overs. This will be corrected in due course.

Our original \$10,000 GIC reached maturity, and we now have 2 GICs, a \$15,000 - 3years flexible interest paid annually and a \$5,000 - 1 year flexible monthly interest.

☛ See the last page for the monthly Bank and Petty Cash reports

## 7. New business

- i. **Roles & Responsibilities of Board Members (review and updating of RPCA By-laws) & Committees-** Anne Stairs is now the Secretary, Heather Dunlop has taken on the role of Membership Chair plus Planning and Development, and Jane Rutherford will be on the Parks, Recreation and Environment Committee.
- ii. **Priorities for 2013-2014 and Action Plan:** Discussion deferred until next meeting
- iii. **RPCA donations policy (and standing financial approvals):** Deferred until next meeting. Alan will have a financial standing approval report.

## 8. Reports from external meetings, if any

- **Alta Vista Planning Group:** No report
- **Perley Hospital:** No report
- **East of Rideau Group:** No report
- **FCA Meeting:** Carole attended the meeting on Monday, December 2<sup>nd</sup> at the Glebe Community Centre, hosted by the Glebe Community Association. Business arising from the November meeting: there will be a Task Force to develop/ review the kinds of questions various associations are asking as to how to run a municipal all-candidate's meeting. Portfolios: A. Bob Brocklebank gave a Powerpoint on Governance: Public Engagement. The timeframe of the next day was too short and the FCA voted to reject the report. B. Sheila Perry reported on Planning and Zoning: OP: What happened and what's next? The Transportation Master Plan , Provincial Planning, and Infill. The RPCA is a paid up member of FCA. Next meeting, January 15, 2014 Tanglewood.
- **CAFES:** No report

## 9. Other business: none

## 10. Adjourned: 9 p.m.

**Date of next board meeting: 8 January, 2014: Starting at 6:45 p.m., Maplewood Retirement Community**

**Board of Directors:** *Karin Keyes Endemann, Paul Puritt, Alan Landsberg, Anne Stairs, Kris Nanda, Dianne Hoddinott, Nadine Chamourel, Heather Dunlop, Marilyn Minnes, Jane Rutherford, Carole Moul*

RPCA - Monthly Financial Report

Bank Account Activity and Balance

Nov. 1 to Nov. 31, 2013

Opening Balance at 01/11/2013		12,319.25		Bank = 12,658.94			
Date	Chq. #	Debit	Credit	Balance	Cat.	Approval	Explanation
8-Nov-13			130.00		Memb		new members from AGM (incomplete list presently)
13-Nov-13	268	100.00			Don	13-Nov-13	Tim Mark, contribution to Neighbourhood Watch home security presentation
18-Nov-13			10,217.63	22,834.88	Xfrin	18-Nov-13	cash in GIC and interest
18-Nov-13		15,000.00			Xfrout	18-Nov-13	
18-Nov-13		5,000.00			Xfrout	18-Nov-13	
27-Nov-13		61.22					apparent misallocation
29-Nov-13			0.07		Int		
<b>Closing Balance</b>				<b>2,505.73</b>	Bank = \$2,845.42		
Commitments (approvals not spent, cheques issued not cashed, deposits following month, firm approved plans, approved liabilities)							
13-Nov-13	269	60.00			Advt	13-Nov-13	AGM RPR advertisement - invoice # Oc1329
13-Nov-13	270	200.00			Don	13-Nov-13	Comié d'entraide de la Nativité Nativity Church /City of Ottawa Food Bank )
<b>Balance including commitments</b>				<b>2,245.73</b>	does not include future plans, commitments or liabilities		
Memo							
				15,000.00	Inv		BMO Gauranteed Investment certificate, 1.55 %, 2.0 %, 2.15 % purchased Nov. 18, 2013
				5,000.00	Inv		BMO Gauranteed Investment certificate, 1.25 %, 1.30 %, 1.35 % purchased Nov. 18, 2013

RPCA - Monthly Financial Report

Petty Cash Activity and Balance

Nov. 1 to Nov. 31, 2013

Opening Balance at 01/11/2013		214.34					
Date	Debit	Credit		Cat.	Approval	Explanation	
13/11/2013		20.00		Memb		membership fee submitted by Dianne Hoddinot (unidentified)	
22/11/2013	-20.00			MOut	13/11/13	payment to Orrin Clayton - 2 Volunteer Extraodinaire Certificates	
<b>Closing Balance 31/11/2013</b>				<b>214.34</b>			
Commitments							
<b>Balance including commitments</b>				<b>214.34</b>	does not include future plans, commitments or liabilities		
Memo							