

## **Riverview Park Community Association Nov. 14, 2012 meeting minutes**

**Present:** Carole Moulton, Nadine Chamorel, Paul Puritt, Karin Endemann, Sherry McPhail, Kris Nanda, Stefan Dubowski, Alan Landsberg, Marilyn Minnes and Dianne Hoddinott

**Absent:** Patrick Meagher, Kris Nanda

**Next meeting:** Dec. 12, 2012, 6:45pm Cancer Wellspring House

### **Actions from meeting:**

- **Stefan** to develop minutes from annual general meeting
- **Kris** to distribute to Board members the letter requesting the city maintain an arm's length relationship with property developers
- **Karin** to extend invitation to school board trustee Bronwyn Funicello to attend next Board meeting
- **Karin** to contact councillor Peter Hume about communicating with RPCA (see Parks, Rec & Environment update below for details)
- **Parks, Rec & Environment Committee** to research rink plowing alternatives
- **Parks, Rec & Environment Committee** to hold special meeting to discuss committee budget and rinks budget
- **Carole** to ask Kris Mark about extra petty cash from last fall social
- **Carole** to find out if shovels were purchased for skating rink maintenance last year
- **Sherry** to research street rep program options
- **Alan** to write proposal for nomination committee

1. **Called to order at 6:55 p.m.**

2. **Agenda approved**

3. **Approval of October Board meeting minutes:** This has been deferred until the next Board meeting.

4. **Introduction of new Board members and review of code of conduct:** Karin introduced new board members Diane and Marilyn. Karin reviewed the RPCA Code of Ethics for Community Association Board members. Participants signed a copy indicating that they agree to adhere to the code.

5. **Debrief of AGM and actions arising:** Alan said the RPCA annual general meeting went very well. Participants agree the event was better than last year; however, the agenda may have been too full. The Board discussed having fewer speakers in the future. Board members indicated that the event proved particularly informative because politicians representing the neighbourhood at all levels, plus Ottawa Train Yards developer Marty Koshman made presentations. Stefan said he would develop minutes for the AGM.

6. **Committee Reports:**

### **Communications:**

No update as the Board transitions to a new communications committee leader, Sherry McPhail.

### **Planning and Development (Kris Nanda):**

Kris did not attend the November Board meeting but forwarded this report for the Board to review:

#### *a. Alta Vista Transportation Corridor (AVTC)/National Defence Medical Centre (NDMC)*

Draft Budget 2013 contains money for AVTC – RPCA and several others made presentations to City Council Transportation Committee asking that money be used elsewhere. No new updates on design process for AVTC or on NDMC lands, for NDMC Canada Lands and DND are still working through their internal obligations necessary to advance the disposition. The transfer still anticipated to occur in late 2012.

#### *b. Proposal involving the Ottawa Carleton District School Board (OCDSB), Riverview Alternative School and Andrew Fleck Child Care Services (AFCCS).*

No changes since last RPCA meeting – awaiting an update on the report being prepared by OCDSB senior staff for Trustees in the fall and on AFCCS business plan. AFCCS Executive Director Kim Hiscott has said she will keep RPCA posted. P & D members felt that proposal to have AFCCS access off of AVTC (through woods) is not likely to reduce traffic on Knox Crescent and may in fact lead people to use that route as an alternative residential street “cut through” to avoid Alta Vista and Riverside.

OCDSB Chair Jennifer McKenzie advised that the report had not yet been presented as staff were focused on other priorities (i.e. labour situation with teachers). Trustee Bronwyn Funicello attended a meeting on this item on Oct 24 and has said she is willing to come to an RPCA Board meeting.

#### *c. Casino at the Train Yards*

Following Marty Koshman’s acknowledgment that he was offering up the Train Yards (Terminal Avenue) as a possible site for a casino, the RPCA and other individuals have written him strongly voicing opposition to that proposal and urging that he withdraw Train Yards from consideration. No word back yet from Marty, but Peter Hume has confirmed in writing to RPCA that he will oppose efforts to rezone Train Yards to allow a casino. Note that all potential locations being touted for a casino (except perhaps the Racetrack) would require a rezoning.

#### *d. Perley Hospital Seniors Complex*

Construction continues on both buildings – the Russell Road 45-unit seniors’ housing residence is scheduled to be ready for occupancy by early January 2013. The other residence is slated for opening later in 2013.

*e. Redevelopment of 1757 Russell Road /1740 St. Laurent Blvd (Alta Vista Ridge)*

Excavation work now being carried out on this site across from the Perley to allow mixed residential/and commercial uses.

Development will feature a mixture of both stacked townhouses and low-rise apartment dwellings with one- and two-bedroom units. Twelve residential blocks across the site, with two courtyard quadrants of four apartment blocks each with central space and private road access. There will be storm-water management and playground area on site.

Still waiting to hear back from City on these suggestions for addressing issues of vehicular congestion and pedestrian safety given the proximity of the Alta Vista Ridge entrance to that of the Perley Veterans Complex across the street and the Haig Road intersection.

*f. Train Yards*

Construction on an 8-storey federal office building for the Canada Revenue Agency (CRA) at **395 Terminal Avenue** is complete and occupants have begun to move in.

Notional completion date for Farm Boy and LCBO is February/March 2013.

Increased traffic congestion at Train Yards continues to be a problem – issue was raised at AGM. No response yet from RPCA request to the City to ensure that the complex is adequately serviced by public transit. Only increased bus service in the area is Route 106 (to the Hospital Complex). Still awaiting response from OC Transpo for rationale about reduced bus service on Industrial (and elimination of service on Lancaster).

*g. 700 Coronation*

Site plan approval is imminent on proposal to construct a new 3 storey condominium building on the west side of the site with 31 units and two levels of underground parking (one level completely underground while the other is half below grade).

*h. New bus entrance/traffic light proposed 200 Metres East of Russell Road*

This was not envisioned when Bus Garage consultations took place – it was opposed at the time due to concerns about traffic flow. No further information as to installation.

*i. Ottawa Neighbourhood Connection Office (NCO)*

The City's [Neighbourhood Connection Office Report](#) representatives attended RPCA Oct 24 AGM. Deadline for proposals is November 27. A resident of 700 Coronation contacted RPCA to ask for more information and to see whether trees along Coronation would be an eligible project.

*j. Proposal for apartment or seniors residence at 340 Industrial:*

Work is ongoing. Councillor Hume has assured RPCA that installation of new sidewalks and curbs along Neighbourhood Way will be undertaken, once construction of the seniors home is substantially completed and the new sidewalks can be safely linked with the existing sidewalk network. However, no changes will be made to the intersection itself (in terms of widening it).

#### *Other Items*

Baseball Stadium, the City has reached an agreement in principle with Beacon Sports Capital Partners for a lease and renovation plan for the Ottawa Stadium. The new lease would take effect on January 1, 2013. Beacon Sports Capital Partners has reached an agreement in principle with the Eastern League to bring a double A team to Ottawa for the 2014 season. Some observers have expressed concerns that the City will not undertake the necessary steps to finalize such an agreement. Recent articles in the paper have cast doubt on whether a deal will in fact be reached. Work has apparently begun on the Footbridge across Hwy 417 that would link Tremblay Road with the Stadium/Coventry Road

Participation in Peter Hume's October 2012 Town Hall on the budget where RPCA expressed support for proposed Footbridge across Rideau Canal (between Glebe and Old Ottawa East) and opposition to proposed downtown Casino (this was before Train Yards was mentioned as potential casino site). Concerns raised about transparency of the process on the casino were dismissed by the Mayor who said he wanted to avoid "another Groundhog Day" a la Lansdowne Live in terms of numerous consultations.

CAFES – RPCA was to host event but Maplesoft Centre not available on November 24. December 1 is other possible date but as this is new date for one of the City's Free Urban Design workshops, CAFES event could be postponed until 2013

Kris Nanda attended October 27 3rd Annual Sustainable Community Summit, hosted by Liberal MPP Yasir Naqvi -- a dialogue to explore potential avenues for the reform of the Ontario Municipal Board (OMB), and the use of Community-Design Plans.

*Update on letter to the city regarding city staff and property developers:* This letter has been sent to the city's Planning Committee for consideration. The letter requests that city staff should maintain more objective and arms-length relationships with developers. The RPCA Board signed the letter alongside 28 other community associations. Karin requested that this letter be distributed again to Board members.

*Andrew Fleck:* No news from Andrew Fleck regarding the preliminary proposal to develop land north of Riverview Park school for a daycare and office-headquarters facility. But Bronwyn Funciello, school board trustee, has expressed interest in attending the next RPCA Board meeting to discuss the proposal. Karin suggested extending a formal invitation. The Board agreed. The Board feels Alta Vista ward councillor Peter Hume believes the neighbourhood wouldn't need dedicated space at Balena field house if space is made available at an Andrew Fleck facility. Board members expressed concern that Hume would support the Andrew Fleck development and withdraw support for renovating the field house.

#### **Parks, Rec & Environment (Carole Moulton)**

- At its last meeting, the parks committee discussed the proposed Andrew Fleck development as an alternative to renovating the Balena Park field house. Committee members agreed that the Andrew Fleck facility would not address the community's needs. Meanwhile, the field house is in need of renovation.
- The committee recommends sending a letter to councillor Hume indicating the community association's interest in continuing to move ahead with the field house development, and to learn about any conversations Hume has conducted with Andrew Fleck about the proposed facility.
- Community members continue to find Walmart shopping carts in the neighbourhood. The parks committee continues to raise the issue with the retailer.
- The RPCA needs to convince more people to participate in the neighbourhood park cleanup. Karin suggested connecting with groups such as schools and churches to participate.
- As councillor Hume has made clear that the city will not fund development of a berm for a toboggan hill in Balena Park, the community association aims to make one out of snow.
- Karin volunteered to discuss with Hume the protocol for RPCA communication: if a resident sends him a request about a project that that would impact the community (such as a berm for a toboggan hill) the RPCA wishes to be informed.
- Carole presented the committee's budget. The Board discussed funding from the city. Alan reported that the association received \$4,900 from the city for skating rink development and maintenance.
- The committee will look into alternatives for plowing the rinks.
- The committee and Alan will check to see if shovels were bought last year already. The money was approved, Alan said, but Carole said the shovels were not purchased.
- Addressing concerns that the committee budget seems too high, Carole said the committee would hold a special meeting to discuss.
- The committee is looking into preparing the annual winter carnival. Three dates are under consideration.
- Ash trees: Karin said RPCA members will walk along Coronation Ave. in the spring to identify the dead ash trees requiring removal from city property. The association will send this information to Hume.
- Four ash trees were removed from Riverview Park (the park).
- Marilyn said she noticed a city employee checking trees recently.

**Street Representatives Program (Sherry McPhail):**

- The Board discussed program logistics. Sherry pointed out that it would take an individual eight hours to canvass Knox Street alone. This is may be too great a time commitment for a volunteer. She recommended aligning with the Neighbourhood Watch, which already has block captains who act as street representatives for that organization. Karin said street rep programs run alongside but separate from Neighbourhood Watch programs in other neighbourhoods. Sherry said she would look into other options.
- Sherry recommended including a message in the monthly communication email inviting email recipients to join the community association.

**Membership Drive Committee (TBD)**

No update

**Treasurer report (Alan Landsberg):**

**RPCA monthly Bank Activity ledger 10-2012**

Opening Balance at 01/09/2012				10,335.3			
Date	Chq. #	Debit	Credit		Cat.	Approval	Explanation
26/10/2012	42	-34.81			Prmt	10/10/2012	AGM facility rental - Riverview Park Alternative School
04/10/2012			590.00		Memb		deposit - soccer membersips (re Marlene Doyle)
04/10/2012			80.00		Memb		new members (re P. Puritt)
31/10/2012			0.09		Int		
Closing Balance				10,970.63			
Commitments (approvals not spent, cheques issued not cashed, firm approved plans, approved liabilities)							
25/10/2012	50	-112.00			Advt	10/10/2012	AGM/Scarecrow advertisements in Riverview Park review (\$122.00 approved)
25/10/2012	51	-35.00			MOut	10/10/2012	FCA membership dues - Kris Nanda to deliver
25/10/2012	49	-105.00			Hosp	10/10/2012	Russel Heights/Alda Burt Park cleanup - pizza and refreshments (\$120.60 approved)
Balance including commitments				10,718.63			does not include future plans, commitments or liabilities
Memo							



		undocumented credit		2.82	132.57
	17/11/2011				129.75
		undocumented credit		2.82	132.57
					132.57
	09/03/2012	Paul Puritt - parking	-6.75		125.82
	25/04/2012	Mout - transfer from petty cash to bank	- 100.00		25.82
	22/05/2012	3 membership fees (Menard Kelly Meagher)		30.00	55.82
	28/05/2012	MIn - replenish petty cash		165.00	220.82
	16/10/2012	P. Puritt - flip chart paper for AGM	- 14.02		206.80
	24/10/2012	membership - AGM		165.00	371.80
	28/10/2012	Alan Landsberg - office supplies	- 26.86		344.94
	29/10/2012	Carole Mout - Russell Heights/Alda Burt cleanup, juice & tip	- 30.60		314.34
	29/10/2012	Orrin Clayton - certificates frames and printing	- 30.00		284.34
		running balance			284.34
		final totals	- 208.23	365.64	287.16

- Alan introduced a new format for the financial report. As per the auditor's recommendation, the report includes category codes designed to help track expenditures.
- The opening bank account balance presented: \$10,970 at month's end.
- Petty cash: The association received \$50.05 related to the last fall social, but we have no indication where the money came from. It could have been liquor returned to the LCBO, or it could be that someone bought leftover beer from the association. Carole said she would ask Kris Mark if she recalls.

## 7. Reports from External Meetings

**Transportation Committee meeting:** Alan and Carole attended and made a five-minute presentation to the city's Transportation Committee. They received no questions. They were the third group to present, but John Dance from Ottawa East presented earlier making similar points and Dance drew some questions.

**Overbrook Community Association:** Carole attended a presentation from the Overbrook BIA about how to improve business prospects in Overbrook. She said the presentation was interesting but not applicable to Riverview Park.

## 8. Open Positions

Diane agreed to join the Communications Committee. Marilyn said she would connect with Kris Nanda to learn more about the Planning and Development

Committee. Marilyn said she would also attend the Perley development meetings.

#### **9. Development Issues for Discussion**

See Planning and Development (above)

#### **10. Upcoming Events: organizing committees needed**

Carol sing: Nadine suggests Thursday, Friday or Saturday – Dec. 14 to 16 – Saturday Dec. 15 – Nadine to find out from Maplesoft staff to see if we can do it on Saturday.

The Board deferred discussion of the winter carnival to next meeting.

#### **11. Riverview Park Review Update**

No update

#### **12. New Business**

Lost pet telephone list: Orrin and Pam Clayton wish to set up a confidential email list of pet owners in Riverview Park. They request that the RPCA sends to members an invitation to join this lost and found pet registry. The Board approved.

Proposal to revise our fiscal year: Alan moved that the association amend its fiscal year to end in September so it aligns with the AGM. The Board approved.

Proposal to prorate membership fees: Alan recommended offering reduced membership fees for people who join mid-year. Board members expressed concerns that doing so would complicate membership fees. The Board postponed the discussion.

Proposal to create a nominating committee: Alan suggested that the association needs a committee to collect nominations before the AGM so a number of people can be presented as potential Board members. He said he would write something up for the Board to consider.

Proposal to insure auditor: As the auditor should be independent, the Board decided doing so would result in a conflict of interest.

#### **13. Adjournment:**

9 p.m.

***Date of next board meeting: 12 December 2012: Starting at 6:45***

***Board of Directors: Carole Mault, Kris Nanda, Nadine Chamorel, Karin Keyes Endemann, Sherry McPhail, Stefan Dubowski, Patrick Meagher, Paul Puritt, Alan Landsberg, Marilyn Minnes, Dianne Hoddinott***