

**Riverview Park Community Association
February 12, 2014 Meeting Minutes**

Present: Karin Keyes Endemann, Alan Landsberg, Paul Puritt, Heather Dunlop, Jane Rutherford, Dianne Hoddinott, Carole Moulton, Kris Nanda, Marilyn Minnes, Anne Stairs

Absent: Nadine Chamourel

Next meeting: March 12, 2014 6:45 p.m Maplewood Retirement Community

Actions from February meeting:

Carole to draft letter for Karin to send to Kristy Donnelly with regards to providing a letter for Blair Court noting that we will now provide a one-time donation of \$1500. for the Station Blvd. Tree Revitalization Project

Carole to draft letter for Karin to send to Peter Hume with regard to the Balena Field House and Riverview Park trees lost from the Emerald Ash Borer.

Alan to look into Rona discount to members of RPCA

Alan to contact OC Transpo in person

- 1. Called to order at 6:55 p.m.**
- 2. Agenda approved**
- 3. Approval of Board meeting minutes and review of action items - approved**

Review of Action Items from January Meeting

- Dianne – couldn't find file in the previous minutes regarding Lost and Found
- she'll put in newspaper – not on front page –
- won't include lost cats on main page in mass mailing
- she'll send out "follow" on top page and send it out in next mass mailing
- Carole sent out email asking members to vote on \$65.00 for Winter Toboggan Party ad for the RPR

Report from Lynne Bezanson and Anna Nitoslawska re: recommended changes to By-Laws for election of Board members

- current by-laws contain nothing related to election protocols.
 - The By-laws state that Roberts Rules of Order are to be considered the rules for conducting all meetings. This policy will be reconsidered for the final recommendations.
- Some suggestions regarding Terms of Office, Election of Executive Committee, Voting Protocol, Number of Terms, Number of Officers and Nominating Committee
Board will have discussion during March meeting

Committee Reports:

1. Parks and Recreation given by Carole – no meeting held Feb. 11, 2014 – trying to follow up with Peter Hume regarding replacement of ash trees on city property and Balena Field House. He’s been sick and away
2. Communications update by Dianne – “Driving Miss Daisy” has requested that we mention her business – she’s not in Riverview Park; however, Carol is doing a write up for the newspaper

-Vincent Massey has received funding of \$90.000 for Playground Equipment

-Review local business environment

Membership – email there will be a membership drive in May

Motion: - moved by Heather that membership year is June 1 – May 31 Seconded by Alan - passed

Motion: – moved by Heather that the membership drive be held in month of May, Seconded by Paul - passed

It was agreed that members receive a membership card with an expiration date and new members to be entered into a register including member’s name, address, phone number and email address

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3. Planning and Development – Kris Nanda –

Motion: moved by Kris that The Trainyards plant greenery (shrubs) along the new boulevard being placed at 575 Industrial Ave.

Seconded by Heather - passed

Kris will write to make the request to Marty Koshman

4. Treasurer Report – Alan Landsberg – 4 items that created an out of balance condition in September have now been corrected and the books are now in balance

Payments Approved – RPCA Board Meeting, Feb. 12, 2014

Purpose	Payee	Amount
Winter Carnival – refreshments, snacks	Carole Moulton	\$64.41
Ads in Riverview Park Review – silent auction, winter carnival, carol sing	Riverview Park Review	\$208.00
Dale Rink boards and hose nozzle (\$400 previously approved, total \$414.92)	Bruce Aho	\$414.92
Contribution to tree replacement for Blair Court	Presently Unidentified	\$1,500.00
Winter Toboggan Party		\$65.00

5 . The \$61.22 unidentified item in the November financial report has now been identified as the charge for new cheques

- expenditures for Riverview Park newspaper ad, Chris Khoury, mailings
- \$214.34 in petty cash
- \$400.00 previously approved for rink boards – invoice for \$414.92
- **Motion:** approve extra expense for \$14.92 for Bruce Aho
- Moved by Alan Landsberg Seconded by Carole passed
- **Motion:** vote to have recurring items i.e. Directors Insurance, FCA Membership Dues, Use of Schools permits, KevHosting, Winter Carnival (fire permit), Winter Carnival (donation to 101st Scout Troop) by Alan Landsberg
- Seconded by Jane Rutherford passed
- **Motion:** Pay Carole Moulton \$64.41 for some of the items required for the Winter Carnival Seconded by Anne Stairs passed
- Parks & Recreation will bring recommendations to board for vote

New Business:

Kris Nanda recapped his request for suggestions for Alta Vista Plaza tenants

-suggested – Panera bread/bakery

Pub chain such as Royal Oak

Ice cream store such as Baskin Robbins / Dairy Queen

M & M meats

Doggy Day Care

Day Care

Jane Rutherford reported on Oak Park and NDHC – they complain that there has been lots of dog poop and NDHC is concerned re safety issues

Jane is accessing Access to Information

Overnight a temporary fence was torn down and an indestructible fence was installed Claridge homes built homes 2 feet over the lot line, how does this affect re-sale value?

It was suggested that Jane contact CTV – Ken Grey “The Bulldog”

Carole reported that at the Winter Carnival, Blair Court Director Kristen Donnelly, Nicole and a parent and her children had a table to sell leaves for new trees at Blair Court. They raised \$60.00

Russell Heights replaced their trees but only with fruit trees through a charitable group

Motion: raise Board contribution from \$500.00 to \$1500.00 to Blair Court

Moved by Carole Moulton Seconded by Jane Rutherford Passed Note: Dianne opposed

RE: Industrial Ave. and Neighbourhood Way - Alan reported that he had contacted OC Transpo but PR never returned his call – was to call back week of Feb. 10.

PR said that they had made a submission to the City but was confidential

Alan will go in person to meet with PR
Figure 8 is not interested in getting involved – they would only be interested in lights
Maplewood is interested –contact is Mike Traub

3. Reports from external meetings

1. Perley Rideau Hospital –Marilyn Minnes

A process of accreditation took place at the Perley Rideau on 4 February 2014. For this, there was a survey team of 4 members made up of a variety of health specialists, and 17 invited persons representing groups that relate to the Perley Rideau ... two participated by phone conferencing. There was representation from the Ottawa Hospital, Bruyere, on site physio, Dyna Care, PSW placements, Community groups etc. with Marilyn Minnes representing RPCA.

The survey team was tasked to evaluate the facility. First, each participant introduced him/herself and detailed their relationship to the Perley Rideau. From there, questions were asked to determine if in fact the Perley Rideau was making the best uses of their resources and offering a high profile to the community. One question that might be of interest to the Board related to emergency preparedness. For example, if there were to be a fire, are there arrangements in place for the community to take in people?

2. East of Rideau Group – no meeting

Adjourned: 9:00 pm.

Date of Next Meeting: March 12, 2014 starting at 6:45 p.m. at Maplewood Retirement Community

Board of Directors: Karin Keyes Endemann, Paul Puritt, Alan Landsberg, Kris Nanda, Dianne Hoddinott, Nadine Chamourel, Heather Dunlop, Marilyn Minnes, Jane Rutherford, Carole Moulton, Anne Stairs